-IMPORTANT: DO NOT LOSE THIS CHECKLIST-

All Students MUST have a student visa to participate in this program.
Students arriving without a visa will be sent home by immigration officials at your own expense.
YOU are solely responsible for obtaining your visa **ON TIME** for your program.
Please take this process seriously.

The following set of instructions applies for U.S. citizens ONLY

If you are **NOT** a U.S. Citizen, you will need to visit the following website for your home country-specific instructions: http://www.china-embassy.org/eng/ywzn/lsyw/vpna/t900567.htm

General Chinese Visa Information:

- Explore the Chinese Visa website before applying.
  - http://www.china-embassy.org/eng/ywzn/lsyw/vpna/t900567.htm
  - You will be applying for the **Student Visa (X1** for more than 6 months; **X2** for less than 6 months).
- Mailed applications are not accepted-**you must apply in person** or through a reputable visa service (CGSE recommends **Washington Passport and Visa Service**, contact information below).
- You should apply for a **multiple-entry** visa.
- You should submit **a copy** of your Peking University acceptance letter—the consulate will keep it—carry the **original with you** to Beijing.

Step 1: Gather necessary documents

- **See checklist on Page 2 for necessary documents.**
- **CGSE suggests you use Washington Passport and Visa service to process your documents.**

Step 2: Apply for your VISA

Find the Chinese consulate through which you need to apply for your visa: http://www.china-embassy.org/eng/ywzn/lsyw/vpna/t900567.htm

- **Review** the requirements for applying for a visa and **be sure** these guidelines are still up to date
- **Complete** the Personal information and the Visa application
- **Travel and Apply** in person for your visa.

Or contact Washington Passport and Visa Service, to submit your materials directly to them. If you choose to use WPVS, you will not need to travel personally to the Chinese consulate.

Application Checklist

Required Items	Provided by:	Notes
Chinese Visa Application Form	Consulate's Website	http://www.china-embassy.org/eng/ywzn/lsyw/vpna/rap/W020110823124017412067.pdf The application form must be filled out completely; For questions, contact CGSE or WPVS, if you are using their service. TYPED IN CAPITAL LETTERS!
Supplementary Visa Application form	Consulate's website	http://www.china-embassy.org/eng/ywzn/lsyw/vpna/rap/W020110823124017433665.pdf
Signed Passport	You	Must be valid until July 31, 2019 (for Fall Semester ONLY students) or January 31, 2020 (for Academic Year ONLY students); must have at least one blank page in order to affix the visa.
One (1) 2-inch square photograph	You	Must be taken within six months of application; **must be glued** to the application form, not stapled or taped.
Letter of Acceptance from Peking University AND Original Visa Application from Peking University (JW 201)	CGSE or mailed to your home directly from Peking U.	You must have these documents in order to apply for the visa. DO NOT LOSE THESE, they are extremely difficult to replace. Submit a COPY of your Acceptance Letter, carry the original with you to Beijing.
Letter of Acceptance from Dickinson College	CGSE	Dickinson College will write a letter of support for your studies at Peking University.
Flight Itinerary	You	Make sure this is a confirmed, booked flight.
Pre-paid Express Mail Envelope *Self-Addressed, if you choose not to use the WPVS $25.00 FedEx Return*	You	Made out to you for the return of your passport & visa with sufficient postage enclosed. MUST use U.S. Express Mail envelope, as the Consulate does not use FedEx, UPS or other third party mail services for returning passports.
Proof of ID/US Residency	You	For US Citizens, copy of driver's license. *For non-US citizens; must bring either Green Card or valid I-94 and US resident visa (F or J visa holder must bring an I-20 or DS-2019 plus one copy).
Fee	You	Money Order Check Embassy/Consulate website for fee details. Or WPVS if you choose to use their service: WPVS cost will be $290.00 + $23.00 (For 7-10 business day service) or $340.00 + $23.00 (for 4-5 business day service)
Passport and Visa Service:		
Washington Visa and Passport Service **WPVS - Washington, DC** **2318 18th Street NW Ste 200** **Washington, DC 20009** Business Hours: 9:00 AM to 5:00 PM www.wpvs.com		

CONTACTS:	
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Please contact the Center for Global Study and Engagement or Washington Passport and Visa Service with any questions.